

Responsibilities of a Bus Captain

Liaison between the group and the bus driver:

It is important to limit the number of people talking to the bus driver. Past experiences dictate the **ONLY** person who should communicate with the Bus Driver is the Bus Captain.

Your primary responsibility is to keep the Bus Driver HAPPY and passengers SAFE.

Bus Driver is always in charge. Whatever the Bus Driver wants, he/she gets. Please make this happen.

Navigator:

Your job is to help the bus driver get to where you are going. We will provide you with detailed directions. Please spend time reviewing the provided information before the event. Please use GPS as a tool as well. The bus driver may **NOT** be familiar with the local area as the bus company is not from the local town. Ask event staff if you have any questions **BEFORE** you leave for the event.

Note: It is vital to keep to the directions provided. The local roads around the camp and some of the activities can be unsafe for a bus to travel. Some of the "Roads" around the camp are twisty windy skinny trails with no shoulders and more potholes than a flat surface. The directions provided should avoid these roads.

Note that cell phones may or may not work in the area you are going to. Do **NOT** rely only on apps that require a cell phone connection. A Garmin or TomTom would be a great back to have on hand.

Communication /Coordination between the Bus and all Activity Leaders:

- Please swap cell phone numbers with the bus driver.
- Swap cell numbers with all activity leaders when possible. Keep in mind Canadian cell phone plans might **NOT** include free calling in the USA and visa versa.
- You may be in an area where cell phones do not work. As a backup, you will be issued two radios. One is for you, and one is for the bus driver. Make sure the bus driver understands how to use it. All activity leaders will have radios as well. It makes communication faster by talking to all leaders and bus driver simultaneously.

Coordination with all activity leaders:

- Leaders tend to think about their group first and the whole event second. Your job is to keep in mind what is best for the entire event and the bus first.
- Ensure all activities assigned to the bus have arrived at the designated meeting location for the bus to meet you.
- Keep the processes of loading/unloading the bus moving.

5. **LEAVE ON TIME.**

Keep to the schedule. You will notice that the schedule is tight. Being two minutes late in the beginning can cause long delays later in the day. Busses may have multiple stops during their route. Tardiness at one location will affect other activities.

You are authorized to leave at the designated time with or without everyone on board, short of missing a whole activity/group. If someone runs to the bathroom/cabin and is not back on time, Leave THEM BEHIND!!! The event organizers will deal with that unhappy person later. It is not your problem.

Dinner times do not change. Getting back late to camp causes the evening activities to run late. Therefore, you may risk missing dinner, Shabbat services, etc.